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No.: FAP/ 84/ PFMS/ 2019

Date: 15th January'20 20

Circular no. FAP/30/2020

Integration of PFMS with FAP

Ministry of CAF&PD has directed FCI to integrate PFMS system with FCI FAP system. Based on the requirement, the data relating to payments made by FCI under scheme 3050 of PFMS needs to be segregated among the "Implementing Agencies (IA)" registered on PFMS portal and "Vendor"s i.e. other suppliers. The payment made to the "Implementing Agencies (IA)" needs to be reported as 'Transfer' for further tracking by the ministry and the payment to "Vendor" needs to be reported as 'Expenditure'. Therefore, the segregation of all FAP Vendors into "Implementing Agency" or "Vendors" is of prime importance and needs to be done very cautiously as it will be the deciding factor for reporting of FAP Data to PFMS as "Transfer" or "Expenditure"

In FAP AP module, under Supplier form a DFF at the Organisation tab level, has been provided to capture the "PFMS Payee Type" i.e. "Implementing Agency (IA)" or "Vendor". In the DFF a drop down has been provided to classify FAP suppliers as "IA" or "Vendor" and also to enter the PFMS IA/Vendor Code. Further, three fields have been provided, as detailed under:

- i. <u>PFMS Vendor Type</u>: All suppliers have been marked as "Commercial". User needs to use the same marking while creating new suppliers in future.
- ii. <u>State LGD Code</u>: The state code for all the existing suppliers has been marked based on the state of the Unit Office under which the said supplier exists. User shall verify the same and in case of any discrepancy from the address of supplier, user may change/update the state code using the PFMS State LGD Code Master file uploaded/available under library section of FAP website.
- iii. <u>District LGD Code</u>: The district code for all the existing suppliers has been marked based on the district of the Unit Office under which the said supplier exists. User shall verify the same and in case of any discrepancy from the address of supplier, user may change/update the district code using the PFMS District LGD Code Master file uploaded/available under library section of FAP website.

While reporting data to PFMS, Bank details, Supplier type and Supplier Code (IA or Vendor) are mandatory fields. The Bank details i.e. Bank Account number and IFSC Code are not only mandatory but also need to be in sync with the PFMS portal. Hence, the user needs to verify and ensure that the Bank details available in FAP are accurate/ authentic and also are available/ in sync with PFMS. In case any of the mandatory fields are blank, the data cannot be shared from FAP to PFMS and in case the bank details of FAP are not in sync with PFMS, the data shared will be rejected by PFMS.

FAP Division obtained the data of all the Implementing Agencies registered at PFMS portal for scheme 3050 and mapped the same with the FAP suppliers, based on the combination of Bank Account number and IFSC code. Around 1000 suppliers of FAP have been categorized and marked as Implementing Agencies and the IA code has been populated for the same.

FAP Division further reviewed the data available in FAP in light of the requirements relating to integration with PFMS and following issues were found:

- i. Blank/Incorrect IFSC Code for Bank Branches: IFSC codes needs to be entered/rectified by the users.
- ii. Blank Bank details in the Suppliers: Users need to update the Bank details for all the suppliers.
- iii. Suppliers for each IA registered at PFMS are not created/ available in FAP: Users need to create and map the FAP Suppliers with the PFMS IA registered by them. User must ensure that all the IAs created/applicable for their respective office are mapped on One to One basis with suppliers in FAP, using the 'PFMS Payee Type" and also enter the PFMS IA Code.

The above activity relating to data verification, rectification and IA marking has to be completed by all the Field offices by 28th January, 2020. After that FAP Division will assume that the suppliers left in FAP (not marked by user as IA) are Vendors. For all such Vendor records having the complete and correct mandatory information, FAP will initiate the process of registration at PFMS portal as Vendors. The PFMS Vendor code will be updated in FAP Suppliers Form by FAP Division, once received from PFMS.

Henceforth, while creating a Supplier in FAP, user needs to follow the following procedure:

- i. For IAs: User must register the IA on PFMS portal first and then while creating the supplier in FAP, shall classify the supplier as IA and enter the PFMS IA code along with other details.
- ii. For Vendors: User shall create the supplier in FAP, classifying it as Vendor and vendor code shall be entered as "Not Yet Issued". FAP System will send the details to PFMS for Vendor registration and the PFMS Vendor code will also be updated in supplier by FAP Division, once received from PFMS.

Further, system will not allow user to create invoice in FAP against the suppliers having incomplete bank details.

It is to be noted that current PFMS uploading through FAP excel report shall continue in same manner until further instructions are issued by Hqrs.

(Hindi version follows)

(Amit Aggarwal)

Deputy Genl. Manager (FAP)

Distribution:

- 1. CGM (Funds / Finance/ A/c/ IA), FCI Hqrs
- 2. All GM (F & A), FCI, Zonal Office (North, South, East, West & North East)
- 3. All GM (R), FCI Regional Offices
- 4. All Divisional Managers, FCI, Divisional Offices
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