

तार : 'फूडकोर्प'
Gram : 'FOODCORP'
फैक्स नं. : एचएफसीआई एनडी
००६९९९२३४९३२४९
००६९९९२३४९३९६२

भारतीय
खाद्य
निगम



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CORPORATION
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No: I.12/FAP/Implementation/2013

Dated: 12.09.2014

Circular No. FAP/21/2013

Sub:- Non-sharing of FAP ID & Password

It has been pointed out by the C&AG Audit, that some of the officers/officials working on FAP are using User ID of other officers/officials. In this connection, it is stated that each officer/official has been assigned his own User ID & Password, which shall not be share with any other officer/official. In case any additional User IDs are required, the same may be taken from FAP help desk at headquarters by providing the data in the prescribed user template.

2. An audit trail of all the transactions entered in FAP are maintained, indicating the User ID, Date & Time at which the transactions was entered. The employee from who's User ID a transaction has been entered, would be responsible for that transaction.

3. In view of the above, it is advised that the User ID & Password shall not be shared with any other officers/officials


(R.R Aggarwal)
General Manager (FAP)

Distribution:-

1. CGM (Cost/Fin./A/cs/IA/Funds/CPF) in Headquarters
2. All CGM/GM (F&A) in Zonal Offices
3. The Director, IFS, FCI, Gurgaon, Haryana
4. All DGM (F&A)/AGM (A/cs) in Regional Offices
5. All Area Managers